



Tampa Retired Firefighters Association, Inc. (TRFFA)

P. O. Box 4212
Plant City, Florida 33563

Suggested steps for use by survivors upon the death of Retiree or family.

1. Upon death of a retiree, request at least eight (8) Certified Death Certificates. Death Certificates are ordered through the Funeral Home when final arrangements are made. It is suggested that least three (3) are long form version for life insurance company, social security and probate purposes. The quantity is often beyond the initial expectations of the family.
2. If retiree has a Will, contact the attorney that drafted the Will. The original Will is what will be filed along with copy of Death Certificate (long form). If there is no Will available, contact the Probate Office within the County of residence for instructions.
3. Notify the City of Tampa Fire and Police Pension Office.
813-274-8550 or 1-(888) 335-8550
4. Contact IAFF Local 754 Union office to see if the retiree's Union insurance policy is still in effect. 813-229-7540.
5. Contact the City of Tampa Employees Relations office to see if Retiree had Life Insurance with City. 813-274-8239.
6. Contact the Firemen's Benevolent Association to see if any Death Benefit applies. 813-740-0872.
7. Contact the Social Security Administration, Nationwide toll free number: 1-800-772-1213. Local Tampa Office address: 3415 E FRONTAGE ROAD, TAMPA, FL 33607 and Tampa Office phone number: 1-866-331-2317. Out of area use website: www.ssa.gov/agency/contact/ to locate local offices.
8. If retiree has funds in financial management plans (DROP monies, investment management plans, stocks, bonds, etc.) contact those entities for instructions on transfer of ownership or distribution of funds.

9. Contact any privately acquired life insurance policy providers for instructions on filing a claim. Many times, financial institutions, like Credit Unions, have a basic life insurance policy or accidental death and dismemberment policy on members that they may have obtained with their account(s).
10. Notify Tampa Fire Rescue Personnel office (813-274-7008) or Fire Chief 's Office (813-274-7011) if there is a desire for Fire Department funeral or Honor Guard presence. Honor Guard Commander is **Eddie Ortiz** **reachable at (813)-428-3687**. Honor Guard has contact information for special features such as bagpipe players, caisson vehicles, Military Honor Guard & Patriot Guard motorcycle escorts, if former Military.
11. If there is access to email, please send an email notification to: **Tamparetiredff@gmail.com** or contact any TRFFA Officer/Director (listed below), advising them about the retirees' death and arrangement details. Please provide the name of the Funeral Home providing the arrangements in case further information is needed.
12. For member and family information purposes, TRFFA makes a \$100 donation to the Tampa Fire Museum (TFM) in the name of the member retiree upon their death.

Contact Information for TRFFA Officers and Board: Officers of the Tampa Retired Fire Fighters Association

President:	Russell Spicola	813-541-1084 (c)
Vice Pres.:	Karl Wolf	813-368-5346 (c)
Secretary/Treasurer:	Keith Williams	813-763-7195 (c)

Board of Directors Tampa Retired Fire Fighters Association

Larry Anthony	813-541-2402 (c)
Jim Ross	813-856-6398 (c)
Jim McAlister	813-477-6630 (c)
Johnny Primus	813-842-0206 (c)
Gary Howcroft	813-431-7904 (c)
Bill Wade	813-841-4302 (c)